

NANTON COMMUNITY MEMORIAL CENTRE SOCIETY

RENTAL RATES & PAYEE AGREEMENT

OCTOBER 2022

(Rental Rates are subject to change)

1. The RENTER agrees to pay the Total Cost of Event (Rental Fee, Equipment Fee and Mandatory Damage Deposit) at time of booking.
2. Payment is accepted via Cheque or eTransfer (Payable to Nanton Community Memorial Centre Society or nantoncommunitycentre@gmail.com).
3. MANDATORY DAMAGE DEPOSIT MUST BE PAID SEPARATE TO RENTAL/EQUIPMENT FEE.
4. Cancellation of booking must be done 30 days prior to the Event, or the RENTER will be charged the full Rental Fee.
5. Damage Deposit will be returned to the RENTER following the inspection of facility by the appropriate personnel, and settlement of additional rental invoices if deemed necessary.
6. If the Entire Hall is being rented (regardless of the presence of Alcohol) Event Insurance with \$2,000,000 Liability must be purchased by the RENTER and provided to the Rental Coordinator prior to the Rental Date.
7. If Alcohol is being served during this event our Rental Coordinator must be provided with a valid AGLC Liquor Licence and Event Insurance with \$2,000,000 Liability must be purchased by the RENTER and provided to the Rental Coordinator prior to the Rental Date.

Discount Rates are available if the Entire Hall will be rented for more than one day, consecutively.

Two Consecutive Days - \$1000.00 Three Consecutive Days - \$1200.00

If you require additional days beyond notations above contact our Facility Coordinator for a One-Time Quote

AREAS FOR RENT	DAILY COST	SPECIFY # OF DAYS	TOTAL
Entire Hall (Occupancy of 611)	\$600.00		
Upstairs w/Bar and Stage (Occupancy of 330)	\$325.00		
Downstairs w/Kitchen (Occupancy of 281)	\$325.00		
Meeting Room w/Kitchen (Occupancy of 73)	\$200.00		
Meeting Room Only (Occupancy of 73)	\$100.00		

ADDITIONAL EQUIPMENT AVAILABLE	COST PER EVENT	TOTAL
Wine Glasses (\$5 per Glass if broken)	\$10 per Dozen	
Free Standing Male Torso Mannequin	\$20 for One or \$30 for Two	

COST OF EVENT

MANDATORY DAMAGE DEPOSIT – PAID SEPERATELY VIA CASH OR CHEQUE	\$250.00
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Booking Date/Dates: _____

Exact Event Date: _____

Name of Organization (if applicable): _____

Type of Function: _____

Mailing Address: _____

Contact Name: _____

E-Mail: _____ Phone: _____

Will alcohol be served at this function? _____

Estimated # attending? _____

Preferred Method of Payment (indicate with an "X"): ___ Cheque ___ eTransfer

Renter Signature: _____ Date: _____

TO BE COMPLETED BY RENTAL COORDINATOR ONLY

___ Proof of Valid AGLC Liquor Licence, if applicable

___ Proof of Event Insurance (\$2,000,000 Liability), if applicable

___ Proof of Payment for Rental/Equipment Fee Date: _____

___ Proof of Payment for Damage Deposit Date: _____

___ Number of Premise Keys Provided Date: _____

___ Number of Premise Keys Returned Date: _____